

9-5-19

**Village of Holmen  
Public Works Committee  
September 5th, 2019**

Chairman Rich Anderson called the Public Works Committee meeting to order at 5:00 PM on Thursday, September 5th, 2019. Members present: Anderson and Wyss. Cain was excused. Also present: Administrator Heinig, Public Works Director Mezera, President Barlow and Engineer Dahl. Members of the public Rickert J. Durst and Brent Helgeson.

Motion by Wyss second by Anderson to approve the minutes of the August 1<sup>st</sup>, 2019 meeting – motion carried 2-0.

**Public Comment** – Resident Brent Helgeson of 205 Anderson Street expressed frustration with the enforcement of the weed ordinance. He alleges his neighbor does not cut his grass until the Village calls him and issues a warning to do so. He would like to see the weed ordinance changed to be more punitive.

Resident Rick Durst, 508 Ryan St. brought forth a couple of items including, parking on Ryan St., the placement of No Parking signs on Ryan St., enforcement of parking ordinances by the Police Department and construction traffic on Ryan St. Administrator Heinig addressed Durst's concerns. Director Mezera instructed Durst to refrain from bringing Law Enforcement concerns to the Public Works Committee.

**Director's Monthly Report**

**Sanitary Sewer Department**

The WWTP continues to function adequately. Construction work on the new plant is ongoing. The crew is using root saw for sewer main cleaning. The sanitary sewer main on Sunset has been repaired.

**Water Department**

The crew has nearly finished changing out meters.

**Street Department**

The crew has been mowing ROWs and medians. Fowler Hammer has begun the sidewalk improvement plan.

**Storm Water Department**

The brush chipping started this week.

**Other**

Director Mezera and some of the crew attended to 2019 WRWA Outdoor Expo in Plover WI.

**Action Items**

- #5 Recommendation to staff to paint turn arrows on State Street.–The committee discussed the merits of painting turn arrows on State Street at the intersection with Main Street. A motion was made by Wyss, seconded by Anderson to proceed pending staff having a conversation with the adjacent property owners - motion passed 2-0.
  
- #6 Recommendation to Village Board to approve quote for Hydraulic Analysis of Forest View and Deerwood Park Estates. – Staff recommends accepting quote of \$19,200.00 from SEH for the analysis. Motion by Wyss, second by Anderson – motion passed 2-0.

9-5-19

- #7 Recommendation to Village Board to approve the quote from Mathy Construction Co. for the 2019 Street Patching Contract. – Engineer Dahl has reviewed the proposal and feels the pricing is fair. Staff recommends approval of the quote for \$9,952.52 from Mathy construction Company. Motion by Wyss, second by Anderson – motion passed 2-0.
  
- #8 Recommendation to approve the quote to relocate the sanitary sewer force main at Hanson Rd. and Cty SN. – Engineer Dahl informed the committee that the upcoming reconstruction of Cty Hwy SN will necessitate relocation of the force main. Staff recommends approval of quote by St Joseph Construction Co. of \$7,101.25. Motion by Wyss, second by Anderson – motion passed 2-0.
  
- #9 Recommendation to Village Board accept Kings Bluff Estates Public Improvements. Staff explained to the committee that the infrastructure is not complete as required by the developer’s agreement. Staff does not recommend acceptance. Motion by Wyss, second Anderson to table the matter. - motion passed 2-0

**Special Item**

None

**Adjourn**

Motion by Wyss, seconded by Anderson, to adjourn at 6:22 PM – motion passed 2-0.

Pete Mezera  
Director of Public Works