The meeting of the Holmen Police Commission was held on Monday, December 7, 2015, at the Holmen Police Department training room.

President Jeff Reiter called the meeting to order at 6:00pm.

Present at the meeting: President Jeff Reiter, Vice President Scott McCullough, Secretary Mary Vahala, Ron Bertelsen, and Joe Kovacevich. Also in attendance were Administrator Scott Heinig, Lt. Shane Collins, and Officer Zwicker

**APPROVAL OF MINUTES:** Scott McCullough/Ron Bertelsen motioned to approve the minutes of the November 2, 2015, meeting. The motion carried unanimously.

**CLOSED SESSION:** At 6:05pm, Scott McCullough/Joe Kovacevich motioned to convene into closed session per Wisconsin State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of public employee. Purpose: Hold formal interviews of candidates for Police Officer. The motion carried unanimously.

**OPEN SESSION:** At 10:06pm Mary Vahala/Scott McCullough motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

Mary Vahala/Scott McCullough motioned to offer the Police Officer position to Aaron Hintz on the following conditions: pass a background check, drug screening, and physician’s screen/physical. The motion carried unanimously.

Joe Kovacevich/Scott McCullough motioned Samuel Welbourn as the alternate candidate for the position of Police Officer if Aaron Hintz does not successfully pass the above conditions. The motion carried unanimously.

**ADJOURN:** Ron Bertelsen/Scott McCullough motioned to adjourn. The motion carried unanimously. The meeting was adjourned at 10:13pm.

Minutes by Shane Collins, Lieutenant