Meeting Minutes
Village of Holmen Finance and Personnel Committee
April 12, 2022

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, April 12, 2022, at the Holmen Village Hall.

Trustee Micah Wyss called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Rich Anderson and Micah Wyss. Also in attendance were Administrator Heinig and Clerk/Treasurer Hornberg. Chair Doug Jorstad was excused.

Approval of Minutes Rich Anderson/Micah Wyss motioned to approve the minutes of the March 8, 2022 meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg reported that the 2021 audit has concluded and went very well; they will attend May’s meeting to give the annual presentation. She congratulated the re-appointed members and reported that there were 2,032 voters for the April Election. Hornberg stated that observers/poll workers from both political parties complimented the Village on a very well-run election; Hornberg extended thanks to the hard-working office staff. She mentioned that the annual Open Book will be held at the Village Hall on April 28, and will be followed by Board of Review on May 19, both from 4:00-6:00 pm. She commented that the many report deadlines for the end of April, as well as many internal staff changes has kept her busy; also the annual license process will begin in April.

Claims and Financial Statements The Committee reviewed all claims for payment.

Administrator’s Report Heinig updated the Committee on planning and development activity in the Village; members discussed supply chain issues. He stated that we need to keep the public aware of project goals in the Village during temporary construction phases and issues that may occur. Heinig mentioned that the State of Wisconsin has accepted the TIF 2 extensions; this will allow savings of five million dollars to the Holmen tax and utility customers. He mentioned that Officers Haug and Spears were promoted effective April 10 to Investigator Haug and Lieutenant Spears; the Police Commission will hold interviews on April 19 for replacement officers. Heinig also mentioned that a recent demotion in the Public Works Department will more than likely be filled internally. Heinig remarked that the street sweeper has been out to complete winter clean up and that the compost site recently opened. Heinig stated that Hornberg did an outstanding job on the annual audit; he was very pleased to report that once again, we have a strong surplus of proceeds that will add three hundred twenty-six thousand dollars to the general fund balance from 2021.

Adjourn Rich Anderson/Micah Wyss motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:38 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer