Commission members Nancy Proctor, Robert Haines, Elaine Nelson, Tony Szak, Kevin Evenson & Howard Olson were present. The Village administrator was not present as that position is currently vacant.

1) Chair Nancy Proctor called the meeting to order at 6:30 p.m.

2) Olson motioned to approve the minutes of the January 25, 2011 meeting as presented. Nelson seconded & the motion carried unanimously.

3) No members of the public were present & therefore no public comments occurred.

4) The rezone request for 2004-06 Crooked Ave. from R-4 Two-Family Residential District to R-6 Zero Lot Line Single-Family Residential District was discussed, as well as the CSM intended to subdivide the same property. Haines indicated the lot sizes & frontages were adequate & the rezoning would be consistent with the Village’s Comprehensive Plan.

Szak motioned to recommend to the Village Board approval of the above referenced rezone request & CSM. Seconded by Nelson & the motion carried unanimously.

5) Proctor gave the commission an update on the progress of the 2 ongoing contracts with MSA as of the 2-7-11 meeting held at Village Hall. Per Proctor the S. Holmen Dr. Corridor Project included a potential boundary agreement with the Town of Onalaska, a land use plan for the corridor and an update of the Village’s Comprehensive Plan to reflect changes to both the corridor & an area E. of the Village along CTH D, where a residential development known as the Severson Farm is being proposed. Proctor indicated the City & Town of Onalaska were close to finalizing a boundary agreement of their own, and that our potential agreement with the Town would likely include joint land use planning efforts to ensure orderly development in the future. A special committee was expected to be formed to accomplish the joint land use planning, and a draft boundary agreement & corridor map was expected from MSA soon. Proctor also explained that a WISDOT representative attended the 2-7-11 meeting & explained the scope of the upcoming STH 35 Reconstruction project, with construction expected to begin in 2014.

For the TID #2 Project, MSA was expected to produce a list of actions & decisions needed to achieve the projects goals, to recommend the types of incentives the Village might offer to developers, to recommend an advertising, promotion & business recruitment strategy, to recommend the scope of the Village’s next infrastructure project and to produce an official map of the TID.

6) Szak motioned to adjourn, seconded by Evenson. Motion carried unanimously & the meeting adjourned at 7:15 p.m.